

Office of the Registrar  
University of Dhaka  
Dhaka-1000, Bangladesh  
Phone: 9670531,9661920-59/4020(Off.)  
Fax 88-02-9667222,  
E-mail: [ycoffice@du.ac.bd](mailto:ycoffice@du.ac.bd),[registrar@du.ac.bd](mailto:registrar@du.ac.bd)



রেজিস্ট্রারের অফিস  
ঢাকা বিশ্ববিদ্যালয়  
ঢাকা-১০০০, বাংলাদেশ  
ফোন : ৯৬৭০৫৩১, ৯৬৬১৯২০-৫৯/৪০২০ (অফিস)  
ফ্যাক্স : ৮৮-০২-৯৬৬৭২২২

No.Admn-1/

Dated \_\_\_\_\_ /১৪২৪ বঙ্গাব্দ  
/2018

Dr. M A Malek  
Professor  
Department of Microbiology  
University of Dhaka

Dear Sir,

With reference to your application dated 09/01/2018, I am directed to inform you that you have been granted earned leave from 28/01/2018 to 02/02/2018 with permission to affix weekly holidays of the University from 26/01/2018 to 27/01/2018 with the leave to enable you to go to Malaysia for personal reasons.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.025.06.00.003.2011-144(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and to go to Malaysia for the above purpose and stay there for the period mentioned above.

Yours faithfully,

Sd/-


Deputy Registrar (Admn.-1)  
University of Dhaka

Memo No Admn.-1/ 49412-17

Dated 11-1-2018

Copy forwarded for information & necessary action to:-

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
- ✓ 3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Chairman, Department of Microbiology, D.U.
5. The Director of Accounts, D.U.
6. The Senior Web Programmer cum-web master office of the Pro-vice Chancellor (Admin), D.U.

  
Deputy Registrar (Admn.-1)  
University of Dhaka  
Phone: 9661000 72/1045