

Office of the Registrar
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রেজিস্ট্রারের অফিস
ঢাকা বিশ্ববিদ্যালয়
ঢাকা-১০০০, বাংলাদেশ
ফোন : ৯৬৭০৫৩১,
৯৬৬১৯০০/৪০২০ (অফিস)
ফ্যাক্স : ৮৮-০২-৯৬৬৭২২২

No. Admn-1/

Dated _____-2016

Mrs.Upama Kabir
Professor
Department of Computer Science and Engineering
University of Dhaka

Dear Madam,

With reference to your application dated 28.09.2016, I am directed to inform you that you have been granted earned leave from 23/10/2016 to 30/11/2016 with the permission to affix Durgapuzha, Mohorram, Lakshmipuzha and Autumn vacation of the University from 09/10/2016 to 22/10/2016 to enable you to go to Canada for personal reasons.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister's Office letter No.03.069.025. 06.00. 003. 2011-114(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and to go to Canada for the above purpose and stay there for the period mentioned above.

Yours faithfully,

Sd/-

Deputy Registrar (Admn-1)
University of Dhaka

Memo No. Admn-1/.....²⁵³⁴⁴⁻⁴⁹

Dated.....⁶⁻¹⁰⁻2016

Copy forwarded for information & necessary action to:

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Chairman, Department of Computer Science and Engineering, D. U.
4. The Director of Accounts, D. U.
5. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
- ✓ 6. The Senior Web Programmer Cum-web master, Office of the Pro-vice Chancellor (Admin), D. U.


(Abdul Quddus Bhuiyan)
Deputy Registrar (Admn.-1)