



No.Admn-1/

Dated: 09.10.2016

Mr. Sumon Ahmed
Assistant Professor
Institute of Information Technology
University of Dhaka

Dear Sir,

With reference to your application dated: 09.10.2016 and in continuation of this office letter No. 13734 dated: 04.9.2016, I am directed to inform you that you have been granted 1 (one) year study leave on full average pay with effect from 10.10.2016 instead of 17.9.2016 and you are also permitted to leave the station on 10.10.2016 to enable you go to UK for pursuing PhD degree at the University of Manchester.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorised under Prime Minister Secretariat's Office letter No.03.069.025.06.00.003.2011-144 (500) dated 19-06-2011 the Vice-Chancellor has also permitted you to leave the station and go to UK for the above purpose and stay there for the period of your study leave programme.

Yours faithfully,

Deputy Registrar (Admn.-1)
University of Dhaka

Memo No. Admn-1/ 25862-67

Dated : 09.10.2016

Copy forwarded for information & necessary action to:

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Director, Institute of Information Technology, D. U.
5. The Director of Accounts, D. U.
6. Web programmer cum web master, Office of the Pro-Vice-Chancellor (Admin), D.U