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রেজিস্ট্রারের অফিস
ঢাকা বিশ্ববিদ্যালয়
ঢাকা-১০০০, বাংলাদেশ
ফোনঃ ৯৬৭০৫৩১
৯৬৬১৯০০/৪০২০ (অফিস)
ফ্যাক্সঃ ৮৮-০২-৯৬৬৭২২২

No. Admn-1/ _____

Dated _____ 2016

Mr. Arifur Rahman Bhuiyan
Lecturer
Department of Public Administration
University of Dhaka

Dear Sir,

With reference to your application dated 20.09.2016, I am directed to inform you that you have been granted earned leave from 25.09.2016 to 29.09.2016 with permission to affix weekly holidays of the University from 30.09.2016 to 01.10.2016 with the leave to enable you to go to Thailand for personal reason.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.025.06.00.003.2011-144(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and to go to Thailand for the above purpose and stay there for the period mentioned above.

Yours faithfully,


(Abdul Quddus Bhuiyan)
Deputy Registrar (Admn.-1)
University of Dhaka

Memo No. Admn-1/ 20952-57

Dated 21-9-2016

Copy forwarded for information & necessary action to:

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Chairman, Department of Public Administration, D.U.
5. The Director of Accounts, D.U.
6. The Senior Web Programmer cum-web master office of the Pro-vice Chancellor (Admin), D.U.


(Abdul Quddus Bhuiyan)
Deputy Registrar (Admn.-1)
University of Dhaka