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রেজিস্ট্রারের অফিস
ঢাকা বিশ্ববিদ্যালয়
ঢাকা-১০০০, বাংলাদেশ
ফোনঃ ৯৬৭০৫৩১
৯৬৬১৯০০/৪০২০(অফিস)
ফ্যাক্সঃ ৮৮-০২-৯৬৬৭২২২

No. Admn-1/ _____

Dated _____ 2016

Mrs. Batool Sarwar
Associate Professor
Department of English
University of Dhaka

Dear Madam,

With reference to your application dated 18.09.2016, I am directed to inform you that as authorized under Prime Minister's Office letter No.03.069.025.06.00.003.2011-114(500) dated 19-06-2011, the Vice-Chancellor has permitted you to leave the station and go to India during the period of your Durga Puja, Autumn vacation & weekly holidays from 07-10-2016 to 21-10-2016 for personal reasons and stay there for the period mentioned above.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

Yours faithfully,


Sd./-
Deputy Registrar (Admn.-1)
University of Dhaka

Memo No Admn-1/ 21133-38

Dated 22/9 2016

Copy forwarded for information & necessary action to:

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka
4. The Chairman, Department of English, D.U
5. The Director of Accounts, D. U.
6. The Sr. Web Programmer-cum-Web Master, Office of the Pro-Vice-Chancellor(Admn.), D.U.


(Abdul Quddus Bhuiyan)
Deputy Registrar (Admn.-1)
University of Dhaka