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রেজিস্ট্রারের অফিস
ঢাকা বিশ্ববিদ্যালয়
ঢাকা-১০০০, বাংলাদেশ
ফোন : ৯৬৭০৫৩১, ৯৬৬১৯২০-৫৯/৪০২০ (অফিস)
ফ্যাক্স : ৮৮-০২-৯৬৬৭২২২

No. Admn-1/ _____

Dated _____ 2016

Professor Dr. Md. Rezaul Islam
Institute of Social Welfare and Research
University of Dhaka

Dear Sir,

With reference to your application dated 19.09.2016, I am directed to inform you that you have been granted earned leave for the period from 03.10.2016 to 01.12.2016 to go to Malaysia for personal reasons.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.025.06.00.003.2011-144(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and go to Malaysia for the above purpose and stay there for the period mentioned above.

Yours faithfully

Sd/-

Deputy Registrar (Admn.-1)
University of Dhaka

Memo No Admn.-1/ 21246-51

Dated 22-9-2016

Copy forwarded for information & necessary action to:-

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Director, Institute of Social Welfare and Research, D. U.
5. The Director of Accounts, D. U.
6. The Senior Web Programmer cum-web master office of the Pro-vice Chancellor (Admin), D.U.


Deputy Registrar (Admn.-1)
University of Dhaka