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University of Dhaka
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রেজিস্ট্রারের অফিস
ঢাকা বিশ্ববিদ্যালয়
ঢাকা-১০০০, বাংলাদেশ
ফোন : ৯৬৭০৫৩১ (অফিস)
ফ্যাক্স : ৮৮০-২-৯৬৬৭২২২

No. Admn-1/

Dated: 09.2016

Dr. Mubina Khondkar
Professor
Department of Marketing
University of Dhaka

Dear Madam,

With reference to your application dated 25.09.2016, I am directed to inform you that you have been granted earned leave for the period from 23.10.2016 to 26.10.2016 to enable you to go to Thailand for personal reason.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorised under Prime Minister Secretariat's Office letter No.03.069.025.06.00.003.2011-144(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and to go to Thailand for the above purpose and stay there for the period mentioned above.

Yours faithfully,

(Abdul Quddus Bhuiyan)
Deputy Registrar (Admn.-1)
University of Dhaka
Phone 9661900-73/4045

Memo No Admn.-1/ 21844-49

Dated: 26.09.2016

Copy forwarded for information & necessary action to:-

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Chairman, Department of Marketing, D. U.
5. The Director of Accounts, D. U.
6. The Senior Web Programmer cum-web master
Office of the Pro-Vice Chancellor (Admin), D. U.


Deputy Registrar (Admn.-1)
University of Dhaka